Philosophy
The co-curricular program at Kennedy High School strives to develop a well-rounded, responsible student. These activities exemplify the benefits of positive attitude, cooperative effort, and commitment. Participation in co-curricular activities teaches a way of life widely respected in business and society. Co-curricular activities support the academic mission of the school by providing students with endeavors that help build self-discipline, self-esteem, teamwork, health, and other positive character qualities.

Persons employed by the Mt. Angel School District, including coaches, are mandatory reporters and must report to Department of Human Service and/or the appropriate law enforcement agency any concern regarding the health and welfare of a child.

Students' Rights and Responsibilities
The Supreme Court of the United States has ruled that student participation in co-curricular/extracurricular activities in a public school is a privilege, not a right. To promote organized and reasonable activity on part of the student participants in extracurricular activities, it is incumbent upon local school districts to formulate and enforce policies and standards regulating student activities.

Activity participants are defined as participants in school sponsored groups, which represent the school publicly or in competition with other schools.

Co-Curricular Groups (other groups may exist that are not listed here)
- Band
- Student Council/Class Office
- Choir

Participation in co-curricular groups may also be tied to a class grade. For example, a student may earn a grade in band class for participating in a band concert. Should a student be kept from participation in an event that will affect a class grade, an alternate assignment will be given to recover lost points.

Co-Curricular Activities (other groups may exist that are not listed here)
- Dance Courts (Homecoming, Prom, Etc.)
- Interscholastic Athletic Teams
- NHS (National honor Society)
- Drama
- Special Interest Clubs
- Fine Arts Club
- FBLA
- FFA
- HOSA
- Team Managers/Statisticians/Mascots

Governance of all co-curricular and activities ultimately resides with the building Principal.
In order to participate in extra-curricular activities, all participants are held accountable to the following:

**Forms:**
Prior to participating in an extra-curricular activity, the student and his/her parent or legal guardian will be required to sign this Handbook Agreement. By their signatures, they agree that the student shall comply with and abide by the terms and conditions of policy. Prior to participating in an extracurricular activity, the student and parent/legal guardian shall complete and submit all required medical and informational forms, including the sports registration form for each season of participation.

**Attendance:**
Students are expected to attend all classes that they are enrolled in during the school day in order to participate in extra-curricular activities occurring on that day. If the event lasts all day or occurs over the weekend, students are expected to attend ALL classes they are enrolled in during the school day prior to the event in order to participate. Exceptions are made for absences that are pre-arranged by the parent by 8am on the day of an appointment. Proof of an appointment, such as a doctor’s note, will be required upon return to school in order for the student to participate in extra- and co-curricular activities on that day. One exception per school year can be made by administration in the event of extenuating circumstances. If a student misses class because of an activity, the student is responsible for making up the missed work. When possible, class assignments are to be arranged before the absence.

Students must pre-arrange absences from practices with either their coach or the athletic director. Students who miss practice will be subject to team policy, which may include being withheld from a game or contest.

Students who wish to participate in co-curricular clubs and activities, will be expected to meet all requirements below at the time of participation in the event.

**Behavior:**
At the discretion of the Principal and/or the club advisor, any student, for disciplinary reasons, can be removed from participation in co-curricular clubs and activities.

**Academic Eligibility:**
Students’ grades will be checked at the end of each-five week grading period. A student participating in co-curricular activities must be passing a minimum of five classes. If they are passing all classes, grades will not be checked until the next five-week checkpoint. No one assignment shall be the determining factor for an F grade in a course. However, students failing to attend academic support sessions who are not passing 5 classes and/or determined to be not on track to graduate, will be determined as ineligible. Students with one or more F’s must meet with the teacher(s) of the course(s) the student is currently failing until the assignment(s) has (have) been satisfactorily completed.
If a student is not passing five classes or is earning one F at quarterly or progress reporting grade checks, he/she will be notified and placed on academic probation for the remainder of the academic quarter. While on probation during the first week, the student will be allowed to participate in both practice and competition if they bring proof of having worked with teacher(s) of failing courses for a minimum of 30 minutes each day and are passing at least 5 courses. (Students must gather their practice items and apparel prior to receiving support from 3:15-3:45.)

While on probation during the second week, if a student is not passing at least five classes, he/she will be notified in writing by the Athletic Director of the student’s ineligible status for competitions until the next grade check, and will be required to receive help from teacher(s) of failing courses for a minimum of 30 minutes each day until grades are improved. If a teacher has failed to update their gradebook at the subsequent grade check and the student has completed and submitted all missing course work, including test retakes or recovery, the teacher and athletic director may agree to give permission for the student to participate in a contest/event until the next weekly grade check. This allowance will only occur if the student has completed all assignments and/or tests in order to avoid a second consequence when the student has completed requirements but the grade has not been updated in the gradebook.

Coaches/Advisors will also be notified of student grade concerns by the Athletic Director or his designee via email and will not allow participation without proof of having received help after school. The student’s grade will be re-checked the following week and each week thereafter until all grades are passing at the end of an academic quarter and a student has been taken off of academic probation.

The Principal or Athletic Director may, at any time and for student interventions, do a random grade check for any and all organizations, resulting in students being added to the list of students on Academic Probation.

At the end of an academic quarter, a student meeting the minimum criteria of passing five classes and having no F’s may be taken off of academic probation. Incompletes are not considered passing and do not count toward passing five classes.

Semester grades are final/permanent transcript grades. All students will begin each semester with new grades. In order to be eligible from semester to semester, the student athlete must pass a minimum of five classes and have no more than one F for that semester. A student athlete who fails to meet the eligibility criteria at the semester will be ineligible to participate until the first grade check (3 weeks) of the following semester. Student athletes will be required to attend help after school and practice during this time.

Behavior:
Students must represent the school in a manner worthy of school and community pride. Behavior that results in dishonor to the student, team, Coach, advisor, supervisor, school or district will not be tolerated. Misconduct may result in an intervention consisting of one or more components as listed below.

Possession, sale, distribution, purchase, use of, being in the presence of, or being under the influence of alcohol, illegal drugs or any other drug as defined by but not necessarily limited to the Uniform
Controlled Substance Act, ORS 475.005, at any time or in any place during participation in extra-curricular activities, as outlined by the OSAA “Association Year Starting and Ending Dates,” is prohibited. Violations may result in an intervention consisting of one or more components as listed below.

Students who find themselves in the presence of persons who are illegally using, possessing, selling, buying, distributing, or otherwise under the influence of alcohol, inhalants, or any other drug shall remove themselves from the presence of all persons and places involved in a reasonable amount of time and shall report the incident to the proper school authorities if such an incident happens during a school event.

Students who, either in school or away from school, have acted in a manner that constitutes a criminal offense (excluding minor traffic violations), may be subject to an intervention consisting of one or more components as listed below.

**Interventions/Consequences:**
School Administrators will work with the Athletic Director, Coaches and the parents/legal guardians of the involved student to investigate alleged violations and implement corrective actions/interventions per the guidelines as set forth in this policy for students who violate the behavior standards delineated in this policy. Administrators are not obligated to contact parents/guardians before an investigation takes place, but will extend the courtesy if appropriate to do so.

**1st Violation during high school career:**
Suspension from 15% of competitions/events is required, which may be reduced to 10% if appropriate progress with a, b, c and d are being met as determined by School Administration
   a. Four hours of school or community service as instructed by the School Administrator
   b. Evaluation and guidance from school counselor
   c. 500 word report on the detriments of behavior in question as instructed by School Administrator
   d. Written and verbal apology to be given to team and coaches

Students are expected to continue to participate in practices/meetings.

**2nd Violation during high school career:**
Suspension from 20% of competitions/events is required, which may be reduced to 15% if appropriate progress with a, b, c, d, and e are being met as determined by School Administration
   a. Eight hours of school service as instructed by School Administrator
   b. Eight hours of community service as instructed by School Administrator
   c. 500 word report on the detriments of their behaviors as instructed by School Administrator
   d. Written and verbal apology to be given to team and coaches
   e. Evaluation and guidance from school counselor

Students are expected to continue participate in practices/meetings
The student’s parents/guardians are strongly encouraged to seek, at their own expense, appropriate professional counseling/treatment.

3rd Violation (during high school career):
Suspension from 50% of competitions/events is required, which may be reduced to 25% if appropriate progress with a, b, c, d, and e are being met as determined by School Administration

- Sixteen hours of school service as instructed by School Administrator
- Sixteen hours of community service as instructed by School Administrator
- 500 word report on the detriments of their behaviors as instructed by School Administrator
- Written and verbal apology to be given to team and coaches
- Evaluation and guidance from school counselor

Students are expected to continue participate in practices/meetings.

The student’s parents/guardians are strongly encouraged to seek, at their own expense, appropriate professional counseling/treatment and regular drug testing.

Administrative Actions
The Principal and/or Athletic Director may, for disciplinary purposes, declare a student ineligible for participation in extra-curricular and/or co-curricular activities. Grievous violations or special circumstances may require removal from the team or organization.

General Information
If any problems concerning an athlete’s conduct or eligibility arise, parents/guardians will be contacted by the Principal or Athletic Director.

An athlete, will be held accountable for behavior described above outside of school time and off school grounds if currently participating in a sport. Loss of playtime and interventions will take place in that current sport season. If not enough time remains in the current season, loss of play time and assigned interventions will carry in to the next sport season in which that athlete participates.

Questions concerning an athlete’s participation in a sport, or in specific contest during the season, should be directed to the head Coach and then the Athletic Director. Any unresolved questions, after contacting the Coach and Athletic Director, should be referred to the Principal.

Appeals
The participant and/or the parent/s may appeal disciplinary decisions. The appeal will be made to the Athletic Director who will gather pertinent information and present the appeal to the building principal.

Athletic Appeals Procedure
Before an Appeals Hearing is held, parents and athlete should:
- Meet with the Athletic Director and indicate intent to appeal.
- Submit in writing to the Athletic Director the reason for the appeal. The administrator must receive the written request within 3 school days following the issuance to the student of the
Athletic Discipline Action Form.

The Athletic Appeals Board will consist of three head Coaches (Coaches may not be an athlete’s current in-season Coach). The criteria primarily utilized to consider reinstatement of the athlete will be:

- The general attitude of the athlete during the time of the suspension.
- The academic record of the athlete complies with participation standards.
- The behavioral record of the athlete, including referrals, if any, for disciplinary action regarding any violation of district, state, and/or federal law.
- The reasons provided by the athlete in support of the appeal, and the ability of the athlete to defend the reasons why he/she should be reinstated into the JFK athletic program or the length of the suspension should be reduced.
- If the appeal is for a second or third violation, the length of time between the first violation and the second and third violations, as well as the nature and severity of the violations.
- Following the Appeals Board hearing, parents will be notified by the Athletic Director by phone the next school day, and in writing within 3 school days, of the Appeals Board’s decision.
- The decision of the Appeals Board may be appealed to the School Board by contacting the Superintendent within 5 school days.
- Students appealing to the Appeals Board or School Board will be ineligible to participate in competitions pending their decision.

Health and Safety Concerns
Should illness or injury occur, the participant may remain a member of the club, team, or organization. He/she may continue to participate as his/her limitations allow, and will continue to abide by all standards and regulations of the activity.

Dismissal from Class for Contests or Activities
The athletic director, coach or club advisor will inform the office and JFK instructional staff which students will be dismissed to attend an extra or co-curricular activity. Students will be dismissed by intercom announcements. The administrator is the ultimate authority on which students will be dismissed for extra or co-curricular activities and how communication will be delivered to students and staff during the school day.

*Printed copies of this handbook will be made available upon request in the office.